



## **Trustee / Committee Member Role Description**

Our Board of Trustees share ultimate responsibility for governing our charity and directing the strategy and goals of our organisation. Each trustee should use any specific knowledge or experience they have to help the board of trustees reach sound decisions. This will involve scrutinizing board papers, leading discussions, focusing on key issues, and providing advice and guidance requested by the board on new initiatives, or other issues relevant to the area of, the organisation's work in which the trustee has special expertise.

We also have three sub-committees; Governance & Risk, Finance & Resources, and Marketing. Our sub-committees are made up of Trustees and representatives who support our strategy with their skills and experience.

### **Responsibilities:**

- To ensure that the organisation complies with its governing document, organisation law, and any other relevant legislation or regulations
- To ensure that the organisation pursues its objectives as defined in its governing document
- To ensure the organisation applies its resources exclusively in pursuance of its objectives
- To contribute actively to the board of trustees' role in giving firm strategic direction to the organisation
- To safeguard the good name and values of the organisation
- To represent the charity at functions and meetings as appropriate
- To keep informed about the activities of the organisation and wider issues which affect its work

### **Person Specification and Skills Required:**

- Integrity
- A commitment to the organisation and its objectives
- An understanding of the legal duties, responsibilities and liabilities of trusteeship
- A willingness to devote the necessary time and effort to Trustee duties
- Strategic vision
- Good, independent judgment
- An ability to think creatively
- Willingness to speak your mind
- An ability to work effectively as a member of a team

**Eastleigh Youth and Community Trust (formerly Eastleigh Youth Trust) Charity Registration 1154430.**

**Companies House Registration 8576533, manages Pavilion on the Park.**

**Pavilion on the Park 1 Kingfisher Rd, Eastleigh, Hants SO50 9LH**